

Claim Form	Receipts	Details	Amount
1, 6-7	2	Volunteer travel expenses	£4.80
	3	Volunteer travel expenses	£59.00
	4	Volunteer travel expenses	£59.00
	5	Volunteer travel expenses	£59.00
8-10		Staff eye test	£18.00
11-13	16	Part of value of staff car park permit	£270.00
	20-21	Staff Hotel bill for training	£108.00
		Staff telephone Part payment of bill	£5.31
	14	Mugs, milk & biscuits	£7.05
	15	Toilet tissue	£2.99
	17	Ironmongery	£2.64
	18	Extra Keys	£6.00
	19	Ink pads for signature stamp	£6.61
22-38	39	Staff advertisement	£187.53
	40	Room hire (surgery)	£30.00
	41	Room hire (surgery)	£30.00
	42	Room hire (surgery)	£10.50
	43	Stationery	£13.85
	44	Room hire (surgery)	£5.00
	45	Case-work software	£250.00
	46	Room hire (surgery)	£16.00
	47	Room hire (surgery)	£10.00
	48	Parliamentary photograph	£5.88
	49	Stationery	£12.19
	50	Stationery	£87.31
	51	Stationery	£33.32
	52	Stationery	£423.01
	53	Refreshment Dept - claimed in error & repaid	£11.65
54-56		Mileage expenses	£68.80
	57	Stationery	£2.39
	58	Milk	£2.34
	59	Milk	£1.15
	60	Biscuits	£1.98
	61	Milk & Tea Bags	£3.99
	62	Toilet tissue, coffee, tea bags, milk, sugar	£12.29
	63	Biscuits, milk	£3.16
	64	Coffee, milk	£2.99
	65	Coffee, sugar	£2.65
	66	Computer maintenance	£59.33
	67	Keys	£6.00
68-70	71	Keys	£6.00
	72	Stationery	£7.56
	73	Stationery	£7.97
	74	Milk	£0.64
	75	Postage	£1.21
	76	Staff phone - part of bill claimed	£9.30
77-79		Mileage expenses	£74.00
	80	Staff mileage expenses	£32.80
	81	Staff eye test/spectacles (part claim)	£38.75
	82	Postage	£0.82
	83	Milk	£1.37
84-85		Update letters re hospital campaign	£1,483.65
	86	Office running & rental costs	£1,812.11
	87	Office running & rental costs	£1,503.67
	88	Room hire (surgery)	£28.00
	89	Room hire (surgery)	£5.50
	90	Stationery	£60.80
	91	Stationery	£14.36
	92	Stationery credit	-£64.61
	93	Stationery	£253.11
	94	Stationery credit	-£51.68
	95-97	Stationery	£51.68
	98	Parliamentary photograph	£5.88
	99	Parliamentary photograph	£5.88
	100	Parliamentary photograph	£5.88
101-102	103	Room hire (surgery)	£40.00

	104	Room hire (surgery)	£9.70
		Security	£82.43
	105	Stationery	£51.66
	106	Stationery	£41.36
	107	Room hire (surgery)	£6.00
	108	Photocopying	£23.09
	109	Photocopying	£13.89
	110	Website fees	£82.80
	111	Website fees	£82.80
	112	Media consultancy	£587.50
113-115		Staff travel	£61.60
	116	Stationery	£11.98
	117	Milk & coffee	£12.96
	118	Staff phone - part of bill claimed	£6.33
	119	Staff phone - part of bill claimed	£15.19
120-122		Mileage expenses	£139.20
	123	Stationery	£1.08
	124	car parking	£6.00
		toilet roll hand wash	£1.88
	125	Tea bags,biscuits,milk	£6.55
	126	Milk,coffee,biscuits	£3.59
	127	Computer maintenance	£33.88
	128	Computer maintenance	£33.88
	129	House of Commons Authorities internal accounting correction	£4,000.00
130-131		House of Commons internal transfer paperwork	
	132	Stationery	£185.33
	133-134	Stationery	£64.90
	135	Room hire (surgery)	£42.00
	136	Room hire (surgery)	£5.00
	137	Room hire (surgery)	£6.50
	138	stationery	£58.07
	139	Room hire (surgery)	£9.00
	140	Parliamentary photograph	£5.88
	141	Stationery	£13.50
	142	internet service	£105.71
143-145	146	Volunteer travel expenses	£66.60
147-148	149	signage	£141.00
	150	Room hire (surgery)	£40.00
	151	Room hire (surgery)	£17.63
	152	Room hire (surgery)	£9.00
	153	Website fees	£82.80
	154	stationery	£13.85
	155	stationery	£46.39
	156	Room hire (surgery)	£40.00
	157	Room hire (surgery)	£40.00
158-160		Staff mileage expenses	£114.00
	161	IT Equip	£14.98
	162	IT Equip	£9.99
	163	Tape	£2.29
	164	postage	£4.25
	165	postage	£105.00
		security	£5.34
	166	office handwash/ toilet roll milk	£4.00
	167	pinboards	£20.97
	168	postage	£30.00
	169	IT Equip	£9.93
	170	milk/ cleaning equipment/ biscuits	£13.77
	171	stationery	£6.65
	172	maps	£6.49
	173	coffee, toilet roll, tissues	£8.03
	174	taupaulin for Westmorland Show	£25.92
	175	office supplies	£3.49
	176	office supplies	£3.99
	177	maps	£25.96
	178	Ink	£87.45
	179	ink	£78.20
180-182		Staff mileage expenses	£132.00

	183	milk	£0.62
	184	sugar and kitchen supplies	£5.81
	185	milk	£0.62
	186	milk	£1.23
	187	milk	£0.62
	188	refill	£4.99
	189	milk toilet roll kitchen supplies	£6.16
	190	stationery	£1.15
		security	£18.00
191-192	193	Website fees	£82.80
	194	Room hire (surgery)	£6.00
	195	Update letters re hospital campaign	£175.14
	196	stationery	£10.67
	197	Room hire (surgery)	£40.00
	198	Room hire (surgery)	£40.00
	199	business cards	£66.98
	200	postage credit	-£86.66
201-202	203	Volunteer travel expenses	£160.00
204-205	206	postage cancellation	£137.65
	207	Room hire (surgery)	£15.00
	208	Photocopying	£16.97
	209	postage credit	-£275.31
210-211		Staff mileage expenses	£74.00
		Staff telephone Part payment of bill	£13.30
	212	kitchen supplies	£5.53
213-214	221	staff parking permit	£110.00
	215	kitchen supplies	£3.00
	216	stationery	£1.70
	217	milk	£0.62
	218	kitchen supplies	£3.37
	219	kitchen supplies	£1.35
	220	milk	£0.62
	222	vacuum cleaner and heater	£42.90
223-224	225	staff parking permit	£110.00
	226	milk	£0.62
	227	milk	£0.62
	228	milk	£0.62
	229	milk	£0.62
230-231	232	MP report delivery	£275.31
	233	MP report delivery	£42.64
	234	postage cancellation	£99.98
235-236	237	IT Equip	£4.99
	238	Toner cartridge	£119.85
241-242	239-240	Volunteer travel expenses	£177.00
243-244	251	rail travel	£26.30
		Staff mileage expenses	£28.00
	245	stationery	£2.00
	246	milk	£0.62
	247	stationery	£2.98
	249	milk	£0.62
	250	milk	£0.62
	252	ironmongers	£0.60
	253	stationery	£0.99
	255	kitchen supplies	£0.62
	256	stationery	£21.97
	257	kitchen supplies	£9.16
	258	milk	£0.32
	259	door mat	£3.50
	260	catering for Staff Training day	£7.09
	261	milk	£0.62
	262	stationery and kitchen supplies	£3.76
263, 268-269	264-267	Volunteer travel expenses	£236.00
270-278	279	Room hire (surgery)	£16.00
	280	Photocopying	£16.43
	281	stationery	£54.36
	282	stationery	£59.55
	283	stationery	£36.68

	284	stationery	£23.86
	285-286	delivery of MP report	£137.31
287-289		Staff mileage expenses	£53.20
	290-291	IT Equip/lamp shades	£24.97
	292	kitchen supplies	£4.08
	293	keys	£16.00
	294	keys	£24.00
	295	ironmongers	£9.24
	296	keys	£16.00
	297	keys	£4.00
	299	ironmongers	£1.58
300-302	303-314	Volunteer travel expenses	£55.35
316-320	321	Room hire (surgery)	£20.00
	322	stationary	£64.18
	323-324	refuse collection	£157.38
325, 328-329	326-327	Volunteer travel expenses	£118.00
330, 334-335	332-333	Volunteer travel expenses	£177.00
336-338	339-342	Volunteer travel expenses	£16.70
343-346	347	rent	£2,500.00
	348	carpet for office	£350.00
349-359	360	Room hire (surgery)	£5.00
	361	Case-work software	£50.00
	362	Room hire (surgery)	£14.00
	363	job adverts	£816.86
	364	Room hire (surgery)	£30.00
	365	stationery	£24.19
	366	stationery	£199.69
	367	stationery	£10.40
	368	stationery	-£23.86
369-371	372	IT Equipment	£197.90
373-375	376-377	Volunteer travel expenses	£204.25
378-395	396	Room hire (surgery)	£30.00
	397	Room hire (surgery)	£30.00
	398	Parliamentary photograph	£5.88
	399	stationery	£27.34
	400	stationery	£17.25
	401	stationery	£0.99
	402	stationery	£1.34
	403	Room hire (surgery)	£11.00
	404	Room hire (surgery)	£14.00
	405	Furniture	£246.75
	406	furniture	£352.50
	407	furniture	£269.37
	408	furniture	£272.95
	409	telephone system	£1,505.18
	410	delivery of contact MP	£477.94
	411	delivery of contact MP	£172.17
412-414	415	Room hire (surgery)	£6.50
416-419	420	contact leaflet	£965.00
	421	delivery of contact MP	£71.39
	422	Media consultancy	£587.50
	423	professional support from LIB DEM staff for Parliamentary business	£4,000.00
424-431	432	Room hire (surgery)	£90.00
	433	Room hire (surgery)	£17.63
	434	Room hire (surgery)	£30.00
	435	Room hire (surgery)	£30.00
	436	Room hire (surgery)	£20.00
	437	Westmorland show	£216.00
438-439	440	advert	£559.91
441-443	444	data protection	£35.00
445-446	447	stationery	£58.20
	448	stationery	£61.20
	449	stationery	£58.07
	450	stationery	£12.03
	451	Website fees	£82.80
	452	Room hire (surgery)	£10.00
	453	Parliamentary photograph	£5.88

	454	Room hire (surgery)	£20.00
	455	Room hire (surgery)	£30.00
	456	laptop	£721.74
	457	stationery	£61.09
	458	Photocopying	£9.86
	459	room hire	£75.00
460-473		security	£1,469.31
	474	Room hire (surgery)	£17.63
	475	security	£40.00
	476-477	delivery of MP report	£194.71
	478	internet service	£105.71
	479	NW Evening Mail in paper form	£78.96
	480	Website fees	£1,248.33
	481	Website fees	£82.80
	482	stationery	£23.86
		Security	£35.00